

FESTIVE AGENCIES

3/25 Delage St (PO Box 1030) Joondalup WA 6027

Ph: (08) 9301 1000 Fax: (08) 6210 1614 Email: print@festiveagencies.com.au

BALLOON PRINTING INFO

Please add 10% GST to all prices.

PAYMENT: New Customers – your print job must be paid in full before commencement of printing. When the completed order form is received we will email or fax a Tax Invoice to you showing the total amount due. We accept cash, cheque, credit card (Visa, Bankcard or Mastercard) or direct deposit into our account (BSB: 086420 A/C: 867063477. Please fax or email confirmation of payment). Government agencies or statutory authorities - the print order form must be accompanied by an official order and 14 day terms will be offered. Repeat Customers – 14 days terms will be offered for repeat print jobs provided previous orders were paid promptly when due.

LEAD TIME: Please allow a minimum 2 weeks lead time, which includes up to a week for artwork preparation and 7 - 10 working days for printing & despatch after your acceptance of artwork. We cannot guarantee delivery by your deadline if the order is received less than two weeks prior.

PRINT DIRECTION: Please ensure this section of the order form is clearly marked to indicate to us whether you will be filling balloons with air and hanging them (neck up) or filling with helium gas (neck down) or inflating with air and attaching to cups & sticks (neck down). Helium filled balloons fly for approximately 12-20 hours. The balloons may be knotted, or balloon clips used and a ribbon tied on. We also supply cups, sticks, ribbons and hand pumps at competitive prices. Helium cylinders can be purchased from party shops (see the Yellow Pages under "Balloons"). Air-filled balloons last for weeks and are ideal for give-aways or long-term promotions.

INK COLOURS: Standard ink colours & PMS colour match available at no extra charge. Metallic ink in gold and silver is available at an additional \$7.00 + GST per 1,000 balloons. Change Print Direction: Add \$8 + GST per change. Change Ink Colour: Add \$20 + GST per change.

ARTWORK: The quality of the printed image is highly dependant on the quality of the artwork provided. For best results, please provide artwork as per the following format: Size A4 600dpi Email in PC format .PDF, .CDR, .EPS, .AI, .TIFF files are acceptable, .JPG files are not. Multicolour designs with butt registration should be sent as spot colour with registration marks. If emailed, an .EPS file converted to curves is suitable. If your artwork has fine lines, make them approximately 1.5mm in thickness. Graduated shades or fills must be 40% stipple 32.5 LPI. Borders, circles or squares should be kept to a minimum size as they are likely to distort on the balloon. Your general printer will be able to assist with this. If artwork is not suitable for printing, charges of \$15 per half hour may apply for preparation or for changes after artwork has been prepared.

PROOFS: An artwork proof will be faxed prior to printing for your approval. Printing will not commence until you have signed & approved artwork, and will then take approx. 1 week.

TO ORDER: Please complete the order form attached and fax to us on: (08) 6210 1614 or post to: PO Box 1030, Joondalup WA 6919. Email artwork to: print@festiveagencies.com.au. You may collect printed balloons from our premises, or metro courier delivery is available at \$6.50 + GST per carton.